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**Date: 28th June 2006**

**PLEASE NOTE VENUE**

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at the **Council Offices, Dyffryn House (Committee Room 2)** on **Wednesday, 12th July 2006 at 10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

**Stuart Rosser**  
CHIEF EXECUTIVE

**A G E N D A**

1. To appoint a Chairman and Vice-Chairman for the ensuing year.
2. Declarations of Interest.
3. To approve as correct record and sign the following minutes:-
  - (1) Corporate Health and Safety Committee held on 12th April 2006.
4. To note the schedule of meeting dates for 2006-2007. All meetings to start at 10.00 a.m. unless otherwise indicated:-

Wednesday 18th October at Pontllanfraith Chambers;  
Wednesday 10th January at Pontllanfraith Chambers (provisional date);  
Wednesday 11th April at Pontllanfraith Chambers (provisional date);  
Wednesday 11th July at Pontllanfraith Chambers (provisional date);  
Wednesday 10th October at Pontllanfraith Chambers (provisional date).

Chief Executive: Stuart Rosser  
Prif Weithredwr: Stuart Rosser

5. To receive and consider the following reports:-

- (1) Draft Health and Safety Policy – Mobile Phones and Driving;
- (2) Draft Health and Safety Policy – Working from Home.

6. To receive and note the following information items:-

- (1) Occupational Health Department Annual Report 2005 – 2006;
- (2) Health and Safety Annual Report;
- (3) Corporate Health and Safety Group;
- (4) Accident Statistics – 1st January 2006 to 31st March 2006;
- (5) The Provision Of Occupational Health Services In Local Authorities In Wales;
- (6) Health and Safety Audits;
- (7) Recent HSE Updates;
- (8) Management Policy Briefings;
- (9) Violence at Work Register (report and presentation).

**Circulation:**

Councillors B.A. Baker, P.J. Bevan, J.O. Evans, G.R. Price, A.J. Pritchard, L.R. Rees and D.T. Wiltshire

Appropriate Officers

Trade Union Representatives